

**Minutes
Throop Borough Council
Monday, January 30th, 2012
Work Session/Monthly Meeting 6:30 p.m.**

The meeting opened with the Pledge of Allegiance.

“God Bless Our Troops and the Coalition”

ROLL CALL:

Members of Council:

James Barnick, **Vice President - P**

Charlene Tomasovitch - P

Thomas Lukasewicz, **President - P**

Anthony Gangemi - P

David Repchick - P

John Musewicz - P

Neil Furiosi - P

Solicitor - Louis A. Cimini - P

Mayor - Stanley Lukowski - P

Assistant Treasurer - Lenore Dolan - A

Secretary - Renee O'Malley - P

Chief Clerk/Treasurer -Robin Galli - P

Announcements:

* An executive session was held following the mid-month meeting on January 9th, 2012 to discuss legal and personnel matters.

* An executive session was held this evening at 5:15p.m. to discuss legal and personnel matters.

CDBG Public Hearing:

Ernie Cicilioni will hold the CDBG Public Hearing on Monday, February 13th, 2012 at 6:00 p.m.

Work Session/Meeting Schedule:

* The February mid-month work session/meeting will be held Monday, Feb. 13th at 6:30 p.m.

* The February monthly work session /meeting will be held Monday, Feb. 27th at 6:30 p.m.

There were no audience comments on tonight's agenda.

1. Motion by Barnick Seconded by Repchick

To accept the monthly zoning reports and the minutes of the December 29th, 2011, January 3rd, 2012 and January 9th, 2012 council meetings.

All in favor

Motion carried

Treasurer and Assistant Treasurer Reports

2. Motion by Barnick Seconded by Repchick

To accept the treasurers' monthly reports as posted and to pay the monthly bills against the borough as posted and/or printed on the agenda..

Unpaid bills: "Items for Payment"	\$41,292.57
Paid bills:	\$75,220.59
General Fund Revenue Report	\$855,917.50
Civic Center Revenue Report	\$15,001.45

All in favor

Motion carried

3. Motion by Barnick Seconded by Repchick

To pay all the employees of Throop Borough.

All in favor except Barnick, Gangemi, Repchick and Musewicz abstain on their daughters **Motion carried**

4. Motion by Barnick Seconded by Tomasovitch

To accept the correspondence as read or posted.

All in favor
5. Motion by Barnick

Motion carried
Seconded by Repchick

To accept the Fund Statement, Budgeted Revenue & Expense Statement and Loan Balance as of **December 31, 2011** as posted and/or printed on the agenda.

Fund Balances: (Fidelity Bank)	
General Fund Checking Account	\$71,345.24
General Fund Performance Money Market	\$321,139.95
Civic Center Account	\$476.57
General Fund Petty Cash	\$300.00
Payroll Checking Account	\$24,058.23
Sunny Day Fund MMKT Ck Acct	\$2,152,085.77
Sunny Day Fund CD's	\$3,045,774.16
Liquid Fuels Account	\$2,594.18
Turnback Program	\$126,786.53
Fund Statement Grand Total:	\$5,744,560.63

LOANS (payment due Feb & May 2012)	Balance
Sunny Day Fund (Fidelity Bank) (1.20%)	\$99,932.16

All in favor

Motion carried

6. Motion by Repchick

Seconded by Musewicz

To grant permission to the Dickson City Junior and Senior Legion Baseball Teams to use the Washington Street Park Ballfield as their alternate field for the 2012 season, which begins in mid-May and ends in late July. The teams are made up of players from Throop, Olyphant & Dickson City. (Jim Caria will schedule the field as done in the past.)

All in favor

Motion carried

10. Motion by Repchick

Seconded by Barnick

To adopt Throop Borough Resolution #4 of 2012, authorizing the reappointment of Richard Burdyn as a member of the Throop Borough Zoning Hearing Board for a 3 year term.

All in favor

Motion carried

Lukasewicz: Mayor Lukowski also make arrangements for Rich to be sworn in.

A discussion took place regarding the length of the terms and Ray Jarosh continuing his term until 2014 on the Civil Service Commission.

11. Motion by Furiosi

Seconded by Barnick

To authorize payment in the amount of \$5,000.00 to D&M Fireworks. This is 50% of the contract price for fireworks for the Cow Flop and the Annual Night Out.

All in favor

Motion carried

12. Motion by Barnick

Seconded by Repchick

To ratify the transfer of \$100,000.00 on January 25, 2012 from the General Fund Money Market to the General Fund Checking at Fidelity.

All in favor

Motion carried

13. Motion by Barnick

Seconded by Musewicz

To adopt Throop Borough Resolution # 5 of 2012, a resolution of the Borough of Throop, adopting written procedures setting forth how professional services are chosen for its Pension Plans in order to comply with Act 44 of 2009 and the Auditor General's recommendation.

On the question:

Barnick: What is this Resolution. I didn't see it?

Galli: We have the Resolution. The auditors gave it to us.

A discussion took place regarding the Resolution's purpose. Only if change have to follow this established policy.

Attorney Cimini did review it.

All in favor

Motion carried

A discussion took place regarding the bidding process. Bids under \$10,000.00 are now exempt, bids \$10,000.00 -\$18,500.00 need to obtain 3 written or phone quotes and over \$18,500.00 must receive bids.

14. Motion by Gangemi

Seconded by Repchick

To authorize payment in the amount of \$250.00 to Northeastern Pennsylvania Alliance for 2012 Membership Fee.

All in favor

Motion carried

15. Motion by Repchick

Seconded by Barnick

To advertise Ordinance #1 of 2012 (which amends a motion made on December 27, 1958), an Ordinance raising the non resident Earned Income Tax rate from 1/2% to 1%.

All in favor

Motion carried

16. Motion by Tomasovitch

Seconded by Gangemi

To accept the Borough policy on employee time cards. All employee time cards must be provided with every request for payment. All time cards need to be punched by the employee and kept on file at the Borough building. If there is an emergency and the time is handwritten on the time card it must be signed off on by the department head.

Tomasovitch: Review the time cards and if something looks funny call someone.

All in favor

Motion carried

17. Motion by Musewicz

Seconded by

To adopt Resolution # 6 of 2012, amending Resolution # 1 of 2008, continuing Ray Jarosh's Civil Service Commission term which expires on January 28, 2014 as a citizen representative (no longer a Council representative).

All in favor

Motion carried

Tomasovitch: Advertise the Civil Service Meeting for the first Monday in February.

Audience Comments:

Richard Lombardo, 605 Dunmore St.: Does the Borough have a policy for record retention?

Lukasewicz: We follow the record retention policy that is established by the State.

Richard Lombardo, 605 Dunmore St.: How long is that for?

Lukasewicz: Attorney Cimini look into and address it.

A discussion took place regarding the length of time varying by the different records.

Ray Jarosh, 832 Pearl St.: Can I get a copy of the document with the additional groundwater at the landfill?

Lukasewicz: Yes. That was in the newspaper.

A discussion took place regarding the document.

Mary Ruth Tanner, Civic Center Director: I would like to publicly commend my staff. We had our state inspection not that long ago and I want to thank them for all their hard work.

The meeting was adjourned.

Minutes by Renee O'Malley
Borough Secretary