

Minutes
Throop Borough Council
Monday, Sept. 29th, 2014
Work Session/Monthly Meeting 6:30 p.m.

The meeting opened with the Pledge of Allegiance.

“God Bless Our Troops and the Coalition”

ROLL CALL:

Members of Council:

Mark Mazak - P

Charlene Tomasovitch - P

Thomas Lukasewicz, **President - P**

Anthony Gangemi, **Vice President - P**

David Repchick - A

John Musewicz - P

Neil Furiosi - P

Solicitor - Louis A. Cimini - P

Mayor - Wayne Williams - P

Assistant Treasurer - Lenore Dolan - P

Secretary - Renee O'Malley - P

Chief Clerk/Treasurer - Robin Galli - P

Announcements:

* An executive session was held on Tuesday, Sept. 16, 2014 at 6:00 p.m. to discuss legal and personnel matters.

* Borough Shred Event is scheduled for October 4th, 2014 from 10:00 a.m. to 2:00 p.m.

Work Session/Meeting Schedule:

* The Oct. mid-month work session/meeting will be held Monday, Oct. 13th. at 6:30 p.m.

* The Oct. monthly work session /meeting will be held Monday, Oct. 27th, at 6:30 p.m.

Audience comments on tonight's agenda:

Trudy Delawder, Memorial Dr.: Questioned the monthly reports that used to be given by the Police Chief.

_____ : Questioned when Ordinances will be published because doesn't get the paper.

Dave Karr, Meade St.: Commented that thinks Robert Kalinoski is doing an excellent job. Also questioned that he will be receiving Bob Lokuta's pay while he is out.

Lukasewicz: Yes

Karr agrees should be paid.

Mazak feels if he is doing the job he should be paid for it.

Lukasewicz added that we are lucky to have Robert to do it.

1. Motion by Gangemi Seconded by Musewicz

To accept the monthly zoning reports and the minutes of the August 25th and September 8th, 2014 Council Meetings.

All in favor

Motion carried

Treasurer and Assistant Treasurer Reports

2. Motion by Tomasovitch Seconded by Musewicz

To accept the treasurers' monthly reports as posted and to pay the monthly bills against the borough as posted and/or printed on the agenda.

Unpaid bills: "Items for Payment"	\$72,565.28
Paid bills:	\$161,589.76
General Fund Revenue Report (includes transfers from GF MMKT TO GF CK)	\$623,934.78
Civic Center Revenue Report	\$11,134.35

All In favor

Motion carried

3. Motion by Gangemi Seconded by Mazak

To pay all the employees of Throop Borough.

**All in favor except Tomasovitch,
Gangemi & Musewicz abstain
on family**

Motion carried

4. Motion by Gangemi **Seconded by Musewicz**

To accept the correspondence as read or posted.

All in favor

Motion carried

5. Motion by Furiosi **Seconded by Mazak**

To accept the Fund Statement, Budgeted Revenue & Expense Statement as of May 31st, 2014 as posted and/or printed on the agenda.

Fund Balances:	
General Fund Checking Account	\$59,955.15
General Fund Performance Money Market	\$2,197,469.00
Civic Center Account	\$558.16
General Fund Petty Cash	\$300.00
Payroll Checking Account	\$21,954.03
Sunny Day Fund MMKT Ck Acct	\$4,252,728.70
Sunny Day Fund CD's	\$2,089,392.64
Liquid Fuels Account	\$90,915.65
Fund Statement Grand Total:	\$8,713,273.33

All in favor

Motion carried

6. Motion by Gangemi **Seconded by Tomasovitch**

To pay the quarterly allotments to the Emergency Services for the Borough of Throop. \$5,625.00 each to all Hose Companies (Hose Co #1, #2 and Volunteers #3) and \$1,500.00 to Dickson City Ambulance.

All in favor

Motion carried

7. Motion by Furiosi Seconded by Tomasovitch

To advertise Ordinance # 8 of 2014, an ordinance of the Borough of Throop, Lackawanna County, Pennsylvania regulating the keeping of animals within the Borough of Throop.

All in favor

Motion carried

8. Motion by Gangemi Seconded by Tomasovitch

To advertise Ordinance #9 of 2014, an ordinance of the Borough of Throop, Lackawanna County, Pennsylvania regulating Residential Rental Unit occupancy and providing for inspections and penalties for noncompliance.

All in favor

Motion carried

Lukasewicz added that once adopted can have board on.

9. Motion by Furiosi Seconded by Mazak

To issue a check in the amount of \$23,954.85 to the Throop Volunteer Firemen's Relief Fund. This amount represents the 2014 Commonwealth Allocation supporting the Volunteer Fire Relief Association.

All in favor

Motion carried

10. Motion by Mazak Seconded by Furiosi

To authorize payment and all necessary signatures on the settlement payment for St Johns Church not to exceed \$135,000.00.

All in favor

Motion carried

11. Motion by Gangemi Seconded by Mazak

To authorize payment #3 in the amount of \$144,967.03 to T. Brennan Heavy Equipment for the Copperrick Street Sanitary Sewer Replacement Project, with approval from Robert Kalinoski/Street Commissioner, Jack Scheuer/Borough Engineer and Attorney Cimini.

All in favor

Motion carried

12. Motion by Mazak

Seconded by Musewicz

To authorize Robert Kalinoski to perform the duties of the Zoning Officer in the absence of Bob Lokuta or until relieved and to approve that Robert Kalinoski will receive an hourly increase for the hours worked performing the Zoning Officers duties at a rate equal to the hourly rate of the Zoning Officer. Robert shall document the hours worked as zoning officer.

All in favor

Motion carried

13. Motion by Mazak

Seconded by Musewicz

For Jack Scheuer to work in conjunction with Robert Kalinoski and the DPW for MS4 reports and to do whatever is needed to become compliant.

All in favor

Motion carried

14. Motion by Furiiosi

Seconded by Tomasovitch

To accept the proposal from Nat Alexander Company for ladders for Hose Co. # 3 in the amount of \$2717.64.

All in favor

Motion carried

15. Motion by Tomasovitch

Seconded by Furiiosi

To authorize the Borough Fire Chief and Assistant Borough Fire Chief to utilize the 2008 Durango as a command car.

All in favor

Motion carried

16. Motion by Mazak

Seconded by Gangemi

To advertise immediately for part time police officers at prevailing rate and have back by next Wednesday.

Discussion took place if the department was going to be ok meanwhile.

5 in favor, Furiiosi against

Motion carried

17. Motion by Mazak **Seconded by Musewicz**

To re advertise the property at 818 Goodman St.

All in favor **Motion carried**

18. Motion by Gangemi **Seconded by Mazak**

The use of credit cards has been restricted. All purchases are to be obtained using a purchase order. Purchase orders are to be issued by the chief clerk or with the chief clerk's authorization. A reminder that the following purchase thresholds are still in place. Over \$300 for general expense items, over \$500 for operational emergency needs are to be pre-approved by the purchasing committee. Items over \$1200.00 need the approval of a council majority.

On the question:

Mazak added that a letter needs to go out to all department heads/personnel tomorrow.

All in favor **Motion carried**

19. Motion by Gangemi **Seconded by Mazak**

All hourly employees shall punch a time clock out and in for a lunch break. A reminder that falsifying time record is a serious offense and could result in disciplinary action.

On the question:

Furiosi: Is that for if you are leaving the building, this building, police department, DPW building?
What if you are staying in the building and you are eating.

Lukasewicz said should still punch out.

Mayor Williams questioned how the part times police officers are going to do that.

Gangemi stated that he doesn't know how you are going to handle that. They aren't in the building.

Lukasewicz questioned if they get paid for lunch.

Tomasovitch stated that they work 8 hours.

Lukasewicz: and they get paid for 8 hours. So they get paid for lunch.

Gangemi: All the employees, that lunch period is their time to do whatever they want.

Furiosi: if they punch out it is their time no Borough business going on.

All in favor **Motion carried**

Gangemi: send a memo out to all hourly employees.

20. Motion by Mazak

Seconded by Gangemi

To have a sign be placed on the front door that states "VISITORS MUST SIGN IN " And a stand sign be placed in the hall that states "NO VISITOR BEYOND THIS POINT WITHOUT SIGN IN. A sign in sheet will be maintained in the chief clerk's office will document who visited the time they arrived and left the building the party to whom they visited and the nature of their visit. All Borough buildings. Also tags will be issued to visitors.

A discussion took place on how Dickson city does it. How the County does it. Also spoke of the tags will be issued with a number on them to match the sign in number. Excludes Council & Borough employees.

Robin send a memo to the DPW that the garage doors must be closed at all times and everyone must enter through front door.

All in favor

Motion carried

21. Motion by Mazak

Seconded by Gangemi

To authorize Attorney Cimini to research a cell phone use policy and social media policy.

All in favor

Motion carried

22. Motion by Musewicz

Seconded by Tomasovitch

To authorize payment in the amount of \$1375.88 to Iron Tree Voice Networks for additional phones at the Police Department.

All in favor

Motion carried

23. Motion by Mazak

Seconded by Gangemi

To authorize Attorney Cimini to contact the responsible parties for the property to the left of St. John's Church.

All in favor

Motion carried

A discussion took place regarding a motion being put on to hire a part time police officer. Mazak feels should have an executive because he was just presented these 2 applications before the meeting and doesn't know them.

24. Motion by Tomasovitch

Seconded by Furiosi

To hire Jeffrey Hughes as a part time Police Officer.

On the question:

Mazak added that he will vote no because doesn't know the individual and would like to sit down in an executive.

Gangemi agreed. Will vote no for the same reason. Also added that he wished the Mayor had called an emergency executive to discuss the issue. We need to see these things over.

Furiosi disagreed with Mazak. Stated when he got hired in 1973 no one knew him.

Mazak stated feels should be addressed in Executive.

2 in favor, 4 against

Motion failed

Audience Comments:

Trudy Delawder, Memorial Dr.: Stated earlier comment was not directed at the Mayor.

Musewicz added would like to get together on the part time police hiring as soon as can.

Discussion took place about the lack of covering shifts at the police department.

All talking at once.

Dave Karr, Meade St.: Thanked Council for Ordinance #9.

Joe Tomasovitch, Sanderson St.: Questioned if there was something that happened to prompt the sign in sheet.

Lukasewicz added that they need to know who is here and why. Shouldn't be loitering here. Should have a record of who is here.

Andy Hegedus, Center St.: We have formally Chartered the Boy Scouts (Pack 73). We hold the institutional charter now. Will meet every Monday night. Cub Scout pack on Wednesday nights. Pack 73 is one of the oldest in the state of PA and we didn't want to see it dissolve.

The meeting was adjourned.

Minutes by Renee O'Malley
Borough Secretary