

**Minutes**  
**Throop Borough Council**  
**Monday, December 17<sup>th</sup>, 2012**  
**Monthly Work Session/Meeting 6:30 p.m.**

**The meeting opened with the Pledge of Allegiance.**

*“God Bless Our Troops and the Coalition”*

**ROLL CALL:**

**Members of Council:**

Mark Mazak - P

Charlene Tomasovitch - A

Thomas Lukasewicz, **President - P**

Anthony Gangemi, **Vice President - P**

David Repchick - P

John Musewicz - P

Neil Furiosi - P

**Solicitor** - Louis A. Cimini - P

**Mayor** - Stanley Lukowski - P

Assistant Treasurer - Lenore Dolan - P

Secretary - Renee O'Malley - P

Chief Clerk/Treasurer -Robin Galli - P

**Announcements:**

Throop Borough Officials and Employees would like to wish everyone Happy Holidays

**Work Session/Meeting Schedule:**

**There were no audience comments on tonight's agenda.**



**5. Motion by Musewicz**

**Seconded by Repchick**

To accept the Fund Statement and Budgeted Revenue & Expense Statement as of November 30<sup>th</sup>, 2012 as posted and/or printed on the agenda.

<b>Fund Balances:</b>	
General Fund Checking Account ( <b>Fidelity</b> )	<b>\$62,985.06</b>
General Fund Performance Money Market ( <b>Fidelity</b> )	<b>\$571,135.63</b>
Civic Center Account ( <b>Fidelity</b> )	<b>\$566.39</b>
General Fund Petty Cash	<b>\$300.00</b>
Payroll Checking Account ( <b>Fidelity</b> )	<b>\$22,676.96</b>
Sunny Day Fund MMKT Ck Acct ( <b>Fidelity Bank</b> )	<b>\$5,544,648.98</b>
Sunny Day Fund CD's	<b>\$82,246.40</b>
Liquid Fuels Account ( <b>Fidelity</b> )	<b>\$163,210.05</b>
<b>Fund Statement Grand Total:</b>	<b>\$6,447,769.47</b>

**All in favor**

**Motion carried**

**6. Motion by Mazak**

**Seconded by Furiosi**

To ratify the transfer of \$75,000.00 on November 28<sup>th</sup>, 2012 from the GF Money Market account to the GF Checking account at the Fidelity Bank.

**All in favor**

**Motion carried**



**10. Motion by Mazak** **Seconded by Musewicz**

To authorize payment to Duda Actuarial Consulting, Inc. In the amount of \$5,800.00 for the 2013 retainer for the Borough of Throop Police and Non-Uniform Pension Plans. Payments will be paid from the assets of the funds (\$2,900.00 from each fund, Police and Non-Uniform).

**All in favor** **Motion carried**

**11. Motion by Repchick** **Seconded by Gangemi**

To authorize Jack Scheuer/Borough Engineer to prepare preliminary design & engineering for the Charles/Clark Street Storm Sewer project.

Lukasewicz feels that he should do some preliminaries and come in to discuss the options.

**All in favor** **Motion carried**

**12. Motion by Gangemi** **Seconded by Mazak**

To authorize Jack Scheuer/Borough Engineer to prepare bid documents and advertise for the Phillips Street Storm Sewer project.

**All in favor** **Motion carried**

**13. Motion by Musewicz** **Seconded by Mazak**

To pay the quarterly allotments to the Emergency Services for the Borough of Throop \$5,625 each to all three Throop Hose Companies (#1, #2 and Volunteers #3) and \$1,500.00 to Dickson City Ambulance.

**All in favor** **Motion carried**

**14. Motion by Repchick** **Seconded by Musewicz**

To reimburse Jessica Plonsky in the amount of \$125.00 for Physical and \$20.00 for clearances needed for Civic Center employment and \$28.75 for fingerprinting.

On the question:

Mazak: Is this common practice?

Lukasewicz: Unless it come back bad.

**All in favor**

**Motion carried**

**15. Motion by Repchick** **Seconded by Furiosi**

To reimburse Eugene DePasquale in the amount of \$20.00 for clearances needed for Civic Center employment.

**All in favor**

**Motion carried**

**16. Motion by Gangemi** **Seconded by Musewicz**

To pay the Borough share of the pension payments in the amount of \$40,470.58 to the Non Uniform Pension Fund and \$57,584.68 to the Police Pension Fund.

On the question:

Repchick: Spoke with Joe Duda and asked him to speak to you guys regarding loans.

Lukasewicz: Came to the conclusion would put in extra funds each year.

**All in favor**

**Motion carried**

**17. Motion by Repchick** **Seconded by Furiosi**

To authorize Robert Kalinoski/Street Commissioner and Mary Ruth Tanner/Civic Center Director to carry over unused sick pay through the following years, as the non-uniform employees, not to exceed the hours allotted for the DPW Contract.

On the question:

Repchick: Have to do this every year because not contract?

Lukasewicz: Yes.

**All in favor**

**Motion carried**

**18. Motion by Repchick**

**Seconded by Gangemi**

To authorize the 2013 pay increase of 2.5% as per the budget for the non-union employees: Assistant Treasurer, Civic Center Employees, Part Time Police Officers and Secretary of Planning & Zoning and 2.75% for Street Commissioner, Civic Center Director and Zoning Code Enforcement Officer as of January 1, 2013 (Union employees increases, as per contract).

Discussion took place regarding changing a salary once the budget is passed.

**All in favor**

**Motion carried**

**19. Motion by Gangemi**

**Seconded by Repchick**

To schedule the 2013 Work Sessions/Meetings. The Council Work Sessions/Meetings will be held on the 2<sup>nd</sup> Monday and last Monday of the month. The work sessions will begin at 6:30p.m. meetings will follow. Any re-scheduling will be advertised. Cancellations will be posted. Meetings are held in Council Chambers. There will be a 10 minute recess to ponder what was discussed in the work session and to add any motions to the agenda to be handed out.

Discussion took place regarding 1 work session and 1 meeting a month or to keep it like it is. Also discussion took place regarding a 10-15 minute recess to type addendums to be handed out. Would like the agendas ready and in the hallway by 3:00 and also have online on the website.

**All in favor**

**Motion carried**

**20. Motion by Repchick**

**Seconded by Mazak**

To authorize payment of fees for the erosion and sediment control plan review for Throop Little League Field Improvements as follows: \$900.00 Lackawanna County Conservation District, \$500.00 Lackawanna County Clean Water Fund and \$400.00 Commonwealth Clean Water Fund. Requested by Jack Scheuer, Borough Engineer, to be paid to expedite the project.

On the question:

Lukasewicz: Has everything progressed to the point that it is ready to be put to bid?

Mazak: No

Lukasewicz: Has there been committee meetings?

Mazak: We meet every other week Tom on Thursday.

Lukasewicz: This has to be done no matter what.

Musewicz: Those permits take roughly 2 months.

Gangemi: BCM's fees?

Mazak: No these are the fees you have to pay for the county

Gangemi: But Jack Scheuer put these together?

Mazak: Yes. Probably won't go out for bid until September.



