

**Minutes
Throop Borough Council
Monthly Meeting
Monday, March 29, 2004
7:00 p.m.**

Pledge of Allegiance.

“God Bless Our Troops and the Coalition”

ROLL CALL:

Members of Council:

Joseph Barone-**P**

Vice President - Susan Shortz-**A**

Thomas Lukasewicz-**P**

President - George Marushock-**P**

Daryl Menichetti-**P**

Cindy Blanchard-**A**

James Barnick-**P**

Solicitor - Louis A. Cimini-**P**

Mayor - Stanley Lukowski-**P**

Treasurer - Amy Hebden-**P**

Administrator/Secretary - Elaine Morrell-**P**

Announcements:

Council will hold a Special Work Session for General Purposes on Thursday, April 15, 2004 beginning at 7:00 p.m. a Special Meeting for General Purposes will follow.

Tuesday, March 30, 2004 @ 5:00 p.m. - Council will walk the various parcels of land as discussed at the work session.

Audience comments on tonight’s agenda:

4. **Motion by Barnick** **Seconded by Lukasewicz**

To accept the correspondence as read or posted.

Mr. Barnick read the letter from Christina Sullivan

All in favor

Motion carried

ADMINISTRATOR'S FINANCIAL REPORTS:

5. **Motion by Lukasewicz** **Seconded by Barone**

To accept the Fund Statement, Budgeted Revenue & Expense Statement and Loan Balance for the months of **January & February 2004.**

Fund Balances	January 2004	February 2004
General Fund Checking Account	\$563,994.66	\$459,385.78
General Fund Petty Cash	200.00	200.00
Payroll Checking Account	1,946.56	2,768.93
Tax Escrow Account	1,796.86	1,798.50
Civic Center Account	252.67	253.53
Civic Center Petty Cash	250.00	250.00
FNCB Escrow Acct. Throop vs. Gould	202,850.93	203,035.77
Sunny Day Fund CD's	2,599,117.68	2,599,117.68
Capital Projects Account	1,557,439.23	1,558,858.37
Civic Center After School Program	504.45	505.52
South Valley Ave. Grant	891.04	891.04
Warsaw Playground	28,535.22	28,561.22
Liquid Fuels Account	1,368.34	1,368.34
Fund Statement Grand Total:	\$4,959,147.64	\$4,856,994.68

LOANS	January 2004		February 2004	
(Interest Free) LOAN Keystone Sanitary Landfill, Inc.	Balance	\$1,400,000.00	Balance	\$1,400,000.00
FNCB - LOAN (Plus interest)		\$1,550,000.00		\$1,550,000.00

All in favor

Motion carried

6. Motion by Lukasewicz

Seconded by Barnick

To authorize the loan payment in the amount of \$234,000.00 to Keystone Sanitary Landfill, Inc. on or before April 20, 2004. This represents the first of three payments for this year. The second payment in the amount of \$233,000.00 is due on or before July 20, 2004 and the third payment in the amount of \$233,000.00 is due on or before October 20, 2004.

All in favor

Motion carried

7. Motion by Lukasewicz

Seconded by Barone

To authorize KBA Engineering, Borough Engineer to look into extending the sewer in the 800 block of Dudley St. in order to cover 838 Dudley St.

All in favor

Motion carried

8. Motion by Barnick

Seconded by Lukasewicz

To authorize Robert Kalinoski, Street Commissioner to have the oil leak on the packer repaired.

All in favor

Motion carried

9. Motion by Lukasewicz

Seconded by Barnick

To direct Robert Kalinoski, Street Commissioner to contact KBA Engineering, Borough Engineer to attend the next work session on April 15th at 7:00 p.m.

All in favor

Motion carried

10. Motion by Barnick

Seconded by Lukasewicz

18. Motion by Lukasewicz

Seconded by Barnick

To direct Elaine Morrell, Administrator/Secretary to train the treasurer and assistant secretary and to be paid \$15.00 per hour to train the individuals.

Roll call:

3 in favor - Barone, Lukasewicz, Barnick

2 in favor of the first part of the motion, training by against being paid - Menichetti, Marushock

Motion carried

19. Motion by Lukasewicz

Seconded by Barnick

To request Robert Bernosky, Planning Agency Engineer to submit detailed information regarding the 3/18/04 invoice he submitted in the amount of \$5,500.00 on Schoolside Estates Subdivision Review 1999 - 2004.

On the question:

Mr. Lukasewicz - Mr. Bernosky was in the office today and he will work on it.

All in favor

Motion carried

20. Motion by Lukasewicz

Seconded by Barnick

To accept the recommendations of Robert Bernosky, Planning Engineer and Louis A. Cimini, Borough Solicitor to grant the request of Mark Kozik, Schoolside Estates Subdivision for a reduction in the "Letter of Credit" from \$600,000.00 to \$474,490.50.

All in favor

Motion carried

21. Motion by Lukasewicz

Seconded by Barnick

To authorize Robert Bernosky, Planning Engineer and Louis A. Cimini, Borough Solicitor to review and evaluate the second request of Mark Kozik, Schoolside Estates Subdivision for an additional reduction in the "Letter of Credit".

All in favor

Motion carried

22. Motion by Barone

Seconded by Lukasewicz

To inform Robert Kalinoski, Street Commissioner that the DPW employees are allowed to repair sewer lines as per the Teamsters Union Contract. The contract calls for normal - minor routine maintenance of the borough sewer lines. Please refer to the details in the letter dated

A discussion ensued.

Ms. Menichetti and Mr. Marushock walked out.

No Quorum. Meeting to be continued as per Mr. Barone, Mr. Lukasewicz and Mr. Barnick.

32. Motion by Seconded by

To transfer budget line items fund from the Borough Administrator/Secretary to Borough Manager line item and to Litigation line item to cover the litigation costs, \$25,000.00 deductible only associated with the lawsuit Gongliewski, Bukowski and Dolan vs. Throop Borough.

33. Motion by Seconded by

To compensate Elaine Morrell at a rate of \$15.00 per hour to train the Treasurer and Assistant Secretary.

34. Motion by Seconded by

To direct the Civic Center Director to increase the rates for the Child Care Programs to be comparable to the other Child Care programs in the area to prevent the loss of revenues to Throop Borough. To notify the Child Care recipients that the increase will be in effect April 18, 2004 with a 10% discount for the borough residents.

35. Motion by Seconded by

To direct the civic center director to provide an updated list of outstanding fees and copies of the letters sent and/or copies of the recovery efforts for the outstanding balances.

36. Motion by Seconded by

To authorize payment to Scranton Craftsmen, Inc. for invoice # 001176 in the amount of \$5,321.85 for pipe and gaskets for the future Eddy Creek Sanitary Sewer Line. This payment is to made from the Capital Projects Account.

37. Motion by

Seconded by

To authorize the Annual Basketball Banquet for the civic center youth basketball programs not to exceed the cost of last year's banquet. (The players are free of charge.)